**Laughing Rabbit Campground**

**Annual Operating Plan**

234 Campground Road

Adams Gap, Tennessee 98765

Powell Reservoir

RM: 74.5 LB

March 16, 2014

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**1. Campground Map**

(See attached map)

**2. & 9. Site Specifications and Occupancy Rates**

See below chart of site specs and 2013 occupancy rates per site.

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site # | Short Term | Long Term | no utilities | electric | water | septic | water front | up country | ADA site | Host site | on TVA land | # of nights used in 2013 |
| **B Loop: Opened April 1 through October 31** |
| 1 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 1 | 0 | 112 |
| 2 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 172 |
| 3 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 173 |
| 4 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 1 | 0 | 1 | 175 |
| 5 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 148 |
| 6 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 153 |
| 7 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 162 |
| 8 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 167 |
| 9 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 173 |
| 10 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 172 |
| 11 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 181 |
| 12 | 1 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 0 | 1 | 180 |
| 13 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 157 |
| 14 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 163 |
| 15 | 1 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 0 | 1 | 180 |
| 16 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 176 |
| 17 | 1 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 0 | 1 | 175 |
| 18 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 157 |
| 19 | 1 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 0 | 1 | 173 |
| 20 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 162 |
| 21 | 1 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 0 | 1 | 180 |
| 22 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 149 |
| 23 | 1 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 0 | 1 | 175 |
| 24 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 141 |
| 25 | 1 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 0 | 1 | 181 |
| 26 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 147 |
| 27 | 1 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 0 | 1 | 179 |
| 28 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 132 |
| 29 | 1 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 0 | 1 | 178 |
| 30 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 156 |
| 31 | 1 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 0 | 1 | 179 |
| 32 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 165 |
| 33 | 1 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 0 | 1 | 174 |
| 34 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 159 |
| 35 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 132 |
| 36 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 168 |
| 37 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 179 |
| 38 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 181 |
| 39 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 165 |
| 40 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 176 |
| 41 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 181 |
| 42 | 1 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 0 | 1 | 173 |
| 43 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 183 |
| 44 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 175 |
| 45 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 169 |
| 46 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 152 |
| 47 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 129 |
| 48 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 124 |
| 49 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 112 |
| 50 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 122 |
| 51 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 115 |
|  |  |  |  |  |  |  | 12 | 36 | 6 | 1 | 42 | 9605 |

**3. Recreation Area Use Fees**

**A. Entrance and Camping Fees**

* Campsites:
	+ Waterfront with water and electric: $40.00/night
* Non-waterfront with water and electric: $30.00/night
* Swim beach/playground/picnic: $5.00/week day

(not avaliable to general public on weekends)

**B. Amenities and Services Prices**

Rentals:

* RV $60.00/night (includes site fee, water, electric, and dump charge)
* Canoes/kayaks $5.00/4 hours

Washers and dryers: $0.75 each load (self-serve)

Boat launch: $5.00 if not camping

Firewood: $3.00/small bundle; $5.00/large bundle

Dump station: Free to campers or $10.00/use for non-campers

Camp Store sells:

* Drinks
* Ice cream
* Candy
* Propane
* Matches
* Laundry detergent
* Holding tank chemicals

**4. Reservoir Level Monitoring**

When rising water levels on Powell Reservoir or other weather conditions (i.e. flash flood warnings, continuous rain, etc.) indicate flooding is probable or imminent:

1. Verify current and predicted lake elevations by calling Tennessee Valley Authority (TVA) Reservoir Operation’s automated customer information system via touch tone telephone at

**1-800-238-2264**

**1-865-632-2264**

**1-423-632-2264**

Follow voice instructions received from the automated system. The two-digit code is (92) for Powell Reservoir.

Press 1 for observed lake elevations

Press 2 for predicted lake elevations

Press 4 for water release schedules

Or, by using the following internet website address:

**http://www.tva.gov/river/lakeinfo/lake\_phone.htm**

If further information is needed, call TVA Reservoir Operations directly at 1-865-632-6065.

1. Monitor rainfall and runoff using the following internet websites:

**http://www.nws.noaa.gov**

**http://waterdata.usgs.gov/nwis/rt**

**http://www.wabc.com** (local news station)

1. Should lake elevations be predicted to rise above the \_585’\_\_ elevation, we will start preparations to evacuate campers.

**5. 24 Hour Evacuation Procedure**

The following personnel will assist in the evacuation, notification, and administration:

1. Campground Manager: John Watson
2. Billy Bob’s Wrecker Service (truck with 5th wheel) 123-123-0097
3. Laughing Rabbit Campground employees: Sue Brown, Eric Andrews and Cindy Fox
4. Camping unit owners - evacuation of their camping unit only

The campground owns a pickup truck with a 5th wheel and a tractor with a ball hitch. Billy Bob’s Wrecker Service has the ability to move 5th wheel camping units and camping units requiring a ball hitch.

See attached map showing evacuation routes and parking locations.

EVACUATION PROCEDURE

At the moment that an emergency evacuation is ordered by Braeburn County EMS, or deemed appropriate in the interest of public health and safety by the campground manager, evacuation messages will be conveyed to all visitors by means of a bullhorn or similar such public address system and text message/email. All sites to be evacuated are located in B Loop section of the campground.

1. Evacuations will begin with those located at the lowest elevations.
2. First: Sites 11, 12, 15, 17, 19, 21, 23, 25, 27, 29, 31, 33, and 43 will be moved to the parking lot at the top of the hill (A)
3. Second: Sites 8, 10, 13, 14, 16, 18, 20, 22, 24, 26, 28, 30, 32, 41, 42, 44 and 48 will be moved to the field in A Loop (B)
4. Third: Sites 4, 6, 7, 9, 45, 46, 47, and 51 will be moved to the parking lot at the swim beach (C) and sites 34, 35, 36, and 38 will be moved to the parking lot at the top of the hill (A).
5. CUs that choose to go home will be directed toward the safest evacuation route.
6. During an emergency evacuation of the campground, the campground will be considered closed to all visitors until such time that the emergency condition is declared over by local EMS authorities. People staying in sites above the 597’ elevation must leave as well (they can leave their camping unit behind).
7. **No** campers shall be permitted to re-enter the campground until such time that flood waters recede to a safe level. Barricades will be placed on roads covered with water to prevent entrance into areas still off limits.

**6. Emergency Management Agency Director and Power Distributor**

I certify that I have provided a copy of the Evacuation Plan to the Braeburn County Emergency Management Agency.

EMA Director’s Name: Sue Doty

Address: 154 High Street; Crossville, TN 37888

Phone Number(s): 1-800-200-1010

Power Distributor Name: Powell Valley Utilities

Address: 101 Utility Way; Adams Gap, Tennessee 98765

Phone Number(s): 123-456-ZAPP (0277)

Date Plan submitted to EMA: February 3, 2013

 Kenneth AdamsMarch 10, 2014

Laughing Rabbit Campground: Kenneth Adams Date

Received by TVA: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 (name) (date)

**7. Contact Information**

Manager: John & Gloria Watson

Email address: manager@laughingrabbit.com

Campground Phone #: 123-456-7899

Cell Phone #: 123-456-7899

Owner (if different from Manager): Kenneth Adams

Owner’s phone number: 123-987-6544

Owner’s email address: kadams@laughingrabbit.com

Owner’s mailing address: 123 Twisted Pine Road; Huntsville, TN 30008

Number to call in an emergency: 123-987-4456 (owner’s cell)

Employee #1: Erik Andrews: 123-456-9876; Maintenance Foreman (annual)

Employee #2: Sue Brown: 123-456-5432; Office/store clerk (seasonal)

Employee #3: Cindy Cox: 123-456-6789; Maintenance Crew (seasonal)

Contractor #1: Billy Bob’s Wrecker Service: 123-321-8929

**8. Annual Campground Schedule**

2014 calendar

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FACILITY/AREA** | **YEAR-ROUND** | **SEASONAL** | **OPEN DATE** | **CLOSE DATE** |
| campground |   |   |   |   |
| A-Loop |   | X | May-12 | September-12 |
| B-Loop |   | X | April-12 | September-30 |
| swimming beach |   | X | April-12 | September-12 |
| boat launch | X |   |   |   |

Provide the 14 consecutive day period when your campground will be completely vacated for TVA inspection (cannot be between December 20th through January 4th unless approved by TVA).

November 1st through November 15th.

Note any special dates the campground may be closed during the camping season or open during the closed season to the general public:

NA

Daily hours of operation are:

Office: 10 -12 & 1-5: Friday, Saturday and Monday

 1-5: Sunday

 As needed: Wednesday, Thursday and Friday

Camp Store: 1-5 daily (as well as during office hours)

Launch ramp: 24/7

**9. Annual Campsite Occupancy Rates**

(see # 2, page 3)

**10. Residential Use Restrictions Agreement**

I, \_\_\_\_\_Kenneth Adams\_\_\_\_\_\_\_\_\_\_\_\_\_ (owner), of \_\_\_Laughing Rabbit Campground\_ \_\_\_\_, on this date \_\_\_2/12/2013\_\_, agree to monitor use of campsites, keep records, and ensure the campground use is recreational in nature and not residential. The following are considered evidence of residential use and will be grounds for termination of the agreement (initial each one indicating you have read):

KA

1. Private mail boxes

KA

1. Boarding of city/county school buses

KA

1. Ownership of wooden decks and landings other than by licensee

KA

1. Use of Liquid Propane tanks greater than 50 gallons in size and not an integral manufactured component of a camping unit

KA

1. Use of campground address for such things as Driver’s License or Voter Registration

KA

1. Occupying the same campsite for more than 366 days in any 487 consecutive day period (unless by exception and approved in writing by TVA)

KA

1. Similar type uses (appliances installed outside camping unit, decks and porches)

Describe the accommodations of the site manager/host, including the types of equipment which will be located at their campsite, standard appearance of the site, etc.

* Manager has a 2010 399 sq. ft. Park Model, 2002 red Ford F150 truck, 2009 white Chevrolet Impala, green/white utility vehicle, golf cart and a 12 x 14 storage shed for storing maintenance equipment and tools. Manager’s resident and storage shed are not located on TVA land.
* Trailer at host site’s numbered 60 and 35 change each year depending on size of RV host’s owns.

Owner: Kenneth Adams Date: 20 Feb 2014

Witness: **Ted Kennedy** Date: **February 20, 2014**

**11. Annual Compliance Inspection**

Note – the below chart shows is inspection report of all my facilities – it was easier to inspect everything instead of just what is on TVA land.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **2013 Laughing Rabbit Campground Compliance Inspection Report** |   |   |   |   |
| conducted  | Good | Fair | Poor (needs attention) | comments |
| **Boat launch** |   |   |   |   |
| courtesy pier |   |   |  | loose boards |
| boat ramp |  |   |   |   |
| trash |  |  |   |   |
| parking lot at launch |  |   |   |   |
| **Bath house #1** |   |   |   | retrofit in 2014 |
| water leaks/plumbing |  |   |   |   |
| mirrors |  |   |   |   |
| hand dryers/towel dispenser |  |  |  | replace with timed dryer |
| roof, ceiling, walls, floor |  |   |   |   |
| doors |  |   |   |   |
| windows/screens |  |   |   |   |
| lights |  |   |   |   |
| light switches |  |  |  | replace with time delayed off |
| showers |  |  |  | replace with low flow |
| sinks |  |  |  | replace with low flow |
| toilets |  |  |  | replace with low flow |
| **Bath house #2** |   |   |   |   |
| water leaks/plumbing |  |   |   |   |
| mirrors |  |   |   |   |
| hand dryers/towel dispenser |  |   |   |   |
| roof, ceiling, walls, floor |  |   |   |   |
| doors |  |   |   |   |
| windows/screens |  |  |  | holes in screens need repairing |
| lights |  |  |  |   |
| light switches |  |   |   |   |
| showers |  |   |   |   |
| sinks |  |   |   |   |
| toilets |  |   |   |   |
| **Bath house #3** |  |   |   |   |
| water leaks/plumbing |  |   |   |   |
| mirrors |  |   |   |   |
| hand dryers/towel dispenser |  |   |   |   |
| roof, ceiling, walls, floor |  |  |   | potential wind damage to shingles |
| doors |  |   |   |   |
| windows/screens |  |   |   |   |
| lights |  |  |   |   |
| light switches |  |   |   |   |
| showers |  |   |   |   |
| sinks |  |   |   |   |
| toilets |  |   |   |   |
| **Bath house #4** |   |   |   |   |
| water leaks/plumbing |  |   |   |   |
| mirrors |  |   |   |   |
| hand dryers/towel dispenser |  |   |   |   |
| roof, ceiling, walls, floor |  |   |   |   |
| doors |  |   |   |   |
| windows/screens |  |   |   |   |
| lights |  |  |   |   |
| light switches |  |   |   |   |
| showers |  |   |   |   |
| sinks |  |   |   |   |
| toilets |  |   |   |   |
| **Bath house #5** |   |   |   |   |
| water leaks/plumbing |  |   |   |   |
| mirrors |  |   |   |   |
| hand dryers/towel dispenser |  |   |   |   |
| roof, ceiling, walls, floor |  |  |   | will need re-painting soon |
| doors |  |   |   |   |
| windows/screens |  |   |   |   |
| lights |  |  |   |   |
| light switches |  |   |   |   |
| showers |  |   |   |   |
| sinks |  |   |   |   |
| toilets |  |   |   |   |
| **Campsites** |   |   |   |   |
| picnic tables |  |   |   |   |
| light post |  |   |   |   |
| camping pad |  |   |  | concrete 12 heavily used sites along waterfront |
| camping pad surround |  |   |   |   |
| grills or fire rings |  |   |  | replace 15 annually |
| water faucet |  |   |   |   |
| electric outlets |  |   |  | Site B-15 needs post replaced |
| **Camp Store/office** |   |   |   |   |
| water leaks/plumbing |  |   |   |   |
| roof, ceiling, walls, floor |  |   |   |   |
| lighting |  |   |   |   |
| light switches |  |   |   |   |
| coolers/freezers |  |   |   |   |
| toilet/sink |  |   |   |   |
| fire extinguishers |  |   |   |   |
| appliances |  |   |   |   |
| racks/shelving |  |   |   |   |
| **General campground** |   |   |   |   |
| roads |  |   |   |   |
| trees (dead limbs) |  |  |   | check after each storm event |
| play structure |  |   |   | new in 2008 |
| shoreline |  |  |   | keep an eye on area west of swim beach |
| signs |  |   |   |   |
| gullies created by runoff |  |   |   | did not notice any |
| steps |  |   |   |   |
| gate(s) |  |   |   |   |
| plumbing |  |   |   |   |
| electrical inspection |  |   |   | February 15 2013 |
| lighting |  |   |   |   |
| beach |  |   |   | sand replaced in 2012 |
| picnic tables |  |   |  | 2 need replacing - broken benches |
| trash and litter |  |   |   |   |
| trash cans/dumpsters |  |   |   |   |
| canoe rack |  |   |   | needs paint |
| dump station |  |   |   | OK -tank pumped May 21/2012 and Sep 10/2012 |
| septic tank and field lines (office/store and managers residence) |  |   |   | OK -tank pumped May 21/2012 and Sep 10/2012 |
| fire extinguishers |  |   |   | tested April 2012 |
| storage sheds |  |   |   |   |
| nonnative plants |  |  |   | continue to work on their removal  |
| Hilltop pavilion |  |   |   |   |

**12. Campground Evacuation Plan**

See attached Evacuation Plan dated March 1, 2014.