**LAUGHING RABBIT CAMPGROUND**

 **EVACUATION PLAN**

**Powell Reservoir**

3/1/2014

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**Acronyms used in this document:**

TVA - Tennessee Valley Authority

MSL - Mean Sea Level

CU - Campground User

TWRA - Tennessee Wildlife Resources Agency

EMA - Emergency Management Agency

NOAA - National Oceanic and Atmospheric Administration

TN - Tennessee

RV - Recreation Vehicle

**Unique Terms and Definitions:**

Camping Unit: a structure used for camping: tent, pop-up, trailer, RV, 5th wheel, van, etc.

Campground User: people using the campground for camping

**1. SITE MAP**

 **(see attached)**

**2. Emergency Phone Numbers**

**EMERGENCY**

**PHONE NUMBERS**

**FIRE - MEDICAL - POLICE**

**DIAL 9-1-1**

|  |  |
| --- | --- |
| Medical / Police EMERGENCY | 911 |
| Braeburn County Sheriff’s Department | 123.123.6789 |
| County Sheriff’s Department (alternate) | 123.123.HELP |
| Local Fire District Office | 123.123.FIRE |
| State Highway Patrol | 1.800.366.2324 |
| Forest Fires – Central Dispatch | 1.800.899.FIRE |
| Braeburn County Emergency Management Agency | 123.123.5544 |
| State Game & Fish Officer - TWRA | 1.800.262.6704 |
| Powell Valley Utilities | 123.321.ZAPP |
| County Animal Control | 123.123.1234 |
| Poison Information & Control Center | 1.800.252.BARF |
| TVA  | 256.TVA.2252 |
| Local Hospital Emergency Room | 123.321.9889 |
| Braeburn County Health Department | 123.321.4245 |
| Campground Supervisor - Management | 123.456.7899 |

**Laughing Rabbit Campground**

**234 Campground Road**

**Adams Gap, Tennessee 98765**

**3. Evacuation Procedures**

Laughing Rabbit Campground will follow these procedures to minimize adverse impacts and injury during flooding or potential flooding conditions. This plan outlines the steps needed to happen to remove all camping units and personal campsite furnishings (bicycles, grills, chairs, toys, etc.) below the 500 year flood contour in the event of a flood to minimize impacts. The Plan includes administration, monitoring, pre-evacuation process, evacuation process, and training; and identifies equipment and personnel needed to execute plan.

ADMINISTRATION

The resident manager, owner, or other campground representative will be present on site, within walking distance, or in view of the facility 24 hours per day whenever camping units are present on the licensed premises below the 500-year flood or 597-foot MSL (Mean Sea Level) elevation.

Campsites located below the 597-foot elevation which could be threatened by flooding have been identified on a map.

The campground maintains current, electronic files of the following:

1. Name, address, telephone number, and camping unit data (description) for all CUs
2. Evacuation notification list for those CUs in affected campsites and people avaliable to assist with various aspects of the evacuation
3. Quick reference checklist

The following personnel will assist in the evacuation, notification, and administration of this plan:

1. Campground Manager: John Watson
2. Billy Bob’s Wrecker Service (truck with 5th wheel and ball hitch) 123-123-8929
3. Laughing Rabbit Campground employees: Sue Brown, Eric Andrews and Cindy Fox
4. Camping unit owners - evacuation only

MONITOR FLOODING CONDITIONS

When rising water levels on Powell Reservoir or other weather conditions (i.e. flash flood warnings, continuous rain, etc.) indicate flooding is probable or imminent:

1. We will verify current and predicted lake elevations by calling Tennessee Valley Authority (TVA) Reservoir Operation’s automated customer information system via touch tone telephone at

**1-800-238-2264**

**1-865-632-2264**

**1-423-632-2264**

Follow voice instructions received from the automated system. The two-digit code is (92) for Powell Reservoir.

Press 1 for observed lake elevations

Press 2 for predicted lake elevations

Press 4 for water release schedules

Or, by using the following internet website address:

**http://www.tva.gov/river/lakeinfo/lake\_phone.htm**

If further information is needed, call TVA Reservoir Operations directly at 1-865-632-6065.

1. Monitor rainfall and runoff using the following internet websites:

**http://www.nws.noaa.gov**

**http://waterdata.usgs.gov/nwis/rt**

**http://www.wabc.com** (local news station)

1. Should lake elevations be predicted to rise above the \_585’\_\_ elevation, we will start preparations to evacuate campers.

PREPARATION FOR EVACUATION

1. An emergency “stand by” condition will be established by the campground manager with concurrence from Braeburn County EMA. Campers present will be advised to begin collecting all personal property in preparation for an emergency evacuation.
2. In the event camper owners cannot be located, call in assistance to help move campers to higher ground (will need trucks with a fifth wheel or trailer hitch, might need a tow truck).
3. Notify Powell Valley Utilities (telephone 123.321.ZAPP) to respond and disconnect all electric service to facilities located below the 597’ elevation. Cut power to B Loop at main cut-off.
4. Alert employees/associates to report to the facility and systematically disconnect campers from utilities, check tie pressure and otherwise ensure that all campers are off jack stands and roadworthy.
5. Be ready to start with campers located at the lowest elevation. Move tow vehicles, air tanks, and other necessary equipment into place in preparation to evacuate camping units.

EVACUATION PROCEDURE

At the moment that an emergency evacuation is ordered by Braeburn County EMA, or deemed appropriate in the interest of public health and safety by the campground manager, evacuation messages will be conveyed to all visitors by means of a bullhorn or similar such public address system. All sites to be evacuated are located in A Loop section of the campground.

1. Evacuations will begin with those located at the lowest elevations.
2. First: Sites 11, 12, 15, 17, 19, 21, 23, 25, 27, 29, 31, 33, and 43 will be moved to the parking lot at the top of the hill (location A) (This site will become an island above the flood elevation)
3. Second: Sites 8, 10, 13, 14, 16, 18, 20, 22, 24, 26, 28, 30, 32, 41, 42, 44 and 48 will be moved to the field in A Loop (location B)
4. Third: Sites 4, 6, 7, 9, 45, 46, 47, and 51 will be moved to the parking lot at the swim beach (location C) and sites 34, 35, 36, and 38 will be moved to the parking lot at the top of the hill (location A).
5. CUs that choose to go home will be directed toward the safest evacuation route.
6. During an emergency evacuation of the campground, the campground will be considered closed to all visitors until such time that the emergency condition is declared over by local EMA authorities. People staying in sites above the 597’ elevation must leave as well (they can leave their camping unit behind).
7. **No** campers shall be permitted to re-enter the campground until such time that flood waters recede to a safe level. Barricades will be placed on roads covered with water to prevent entrance into areas still off limits.

EQUIPMENT

The following equipment is available and in serviceable condition for use in evacuating camping units and personal campsite furnishings. Equipment found next to or inside storage garage near Manager’s residence. Equipment is serviced/inspected annually during 2 week period campground is vacated.

* Trucks having a fifth wheel hitch and ball hitch; motorized carts
* Various CU vehicles that are available
* Air tanks or air pumps
* Hydraulic or other suitable jack for changing camper tires
* Tools: adjustable wrenches, small sledge hammer, tire tool, wire cutters

Other tools and equipment kept onsite:

* 4 barricades
* Bullhorn or portable public announcement system with extra charged battery
* PPE: Ponchos/rain gear, gloves
* First aid kit

TRAINING

Personnel will be thoroughly briefed on this plan annually.

**4. CERTIFICATION**

I certify that I submitted a copy of this evacuation plan to the Braeburn County Emergency Management Agency.

EMA Director’s Name: Sue Doty

Address: 154 High Street; Crossville, TN 37888

Phone Number(s): 1-800-200-1010

Power Distributor Name: Powell Valley Utilities

Address: 101 Utility Way; Adams Gap, Tennessee 98765

Phone Number(s): 123-321-ZAPP (0277)

Date Plan submitted to EMA: February 3, 2013

 Kenneth AdamsMarch 10, 2014

Laughing Rabbit Campground: Kenneth Adams Date

Received by TVA: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 (Name) (Date received)