

## TVA NEPA Support Consultant Qualifications

An applicant proposing a TVA action may choose to employ a consultant to prepare an environmental report to help satisfy requirements under the National Environmental Policy Act. The environmental review process results in a TVA decision, and TVA retains responsibility for information and conclusions in the NEPA document. Therefore, TVA recommends the environmental report be prepared by qualified personnel, and the environmental review be developed according to TVA standards and guidelines. Coordination among TVA, the applicant, and the consultant is encouraged to foster a timely and effective environmental review.

TVA requests the following information regarding the credentials of the proposed consulting firm, employees, and subcontractors.

- 1) Resumes of the proposed project team
  - a) Project Manager – resume should demonstrate at least 5 years experience managing NEPA reviews
  - b) Key personnel –specialists proposed to provide technical writing, document assembly, and expertise in describing baseline conditions and evaluating impacts for all resource areas addressed in an environmental review. A matrix of personnel by specialty may be helpful in addition to resumes.

Resumes of key personnel should demonstrate familiarity with NEPA regulations and process, as well as experience in leading preparation of NEPA documents.
- 2) Summary of at least three NEPA projects completed by the consultant, preferably for projects similar to those the consultant proposes to conduct for TVA. Projects completed by the proposed project team are preferred. Experience performing environmental projects in the TVA power service area is a plus. Summaries should include the dates (years) projects were completed.
- 3) Example NEPA document prepared by the consultant. The example should be the same level of documentation as is anticipated for the proposed project.
- 4) Description of quality control procedures/program the consultant will implement on the proposed project to assure the quality of deliverables.
- 5) Any other information deemed relevant to demonstrate the experience and capabilities of the consultant. Experience supporting interagency consultation (i.e., pursuant to the Endangered Species Act, National Historic Preservation Act, etc) should be described.