

# Section 26a Application Checklist

*For use with TVA Section 26a permit applications*

Please use this checklist to assist with the preparation of your application package. TVA's regulations require that certain information is submitted with all applications. This checklist outlines the basic information required and tips for submitting a complete application. In addition to the information below, TVA may require that you submit additional information to complete the review of your request. We will let you know if additional information is needed and give you adequate time to provide the information. Failure to provide the required or additional information may result in your application being returned or denied. Visit our website for more information on the application process – [www.tva.com/river/26apermits](http://www.tva.com/river/26apermits).

## Joint Application Form

- Each person listed as an applicant must sign and date the application form. TVA will contact you about your application, so be sure to include the best method for reaching you (mobile number, email, etc.).
- Provide the address associated with the proposed facility or activity (if different from the mailing address). Also helpful is the lot number, subdivision name, or tax parcel information (particularly if the residence is not yet constructed).
- Include a project description of the proposed facility or activity, including any proposed modification to or removal of existing facilities.
- If you designate an authorized agent, understand they may act on your behalf in all aspects of the application; however, the applicant(s) must still sign the form and complete and sign the Applicant Disclosure Form.

## Applicant Disclosure Form

- Each applicant listed on the Joint Application Form must complete, sign, and date an Applicant Disclosure Form. Read the form carefully and check all boxes that apply.

## Application Fee

- Include the correct initial application fee based on TVA's current fee schedule, available at [www.tva.com/river/26apermits](http://www.tva.com/river/26apermits).

## Project Plans and Drawings

- Include plans prepared on paper no larger than 11 x 17 inches or in an electronic format. Example drawings can be found on our website.
- Include both a plan view drawing (the project as viewed from above) and an elevation view drawing (the project as viewed from the side) of each facility and activity existing and proposed and include all principle dimensions.
- Include a site plan that depicts all facilities and activities together (e.g., utilities, dredge area, stabilization), their location on the property in relation to the shoreline, and their distance from neighboring facilities.
- Describe and draw any proposed vegetation planting, trimming, or removal on TVA property.

## Location Map

- Provide a map depicting the proposed facility or activity location in relation to the reservoir (e.g., subdivision, tax parcel, topographic, or aerial map).

## Site Photograph(s)

- Include at least one photograph of the property that shows the location of the proposed facilities or activities in relation to the reservoir and any other monuments. Multiple photos as well as a photo of any existing facilities is also helpful.

## Additional Information

- Please provide additional information that would help TVA process your request. This may include other agency permits, deeds and surveys, notification of the presence of dogs, locked gates, etc.

## Additional Resources

Visit our website for more information about the application process – [www.tva.com/river/26apermits](http://www.tva.com/river/26apermits)

Email or call the Public Land Information Center at [plc@tva.gov](mailto:plc@tva.gov) or 1-800-TVA-LAND (1-800-882-5263)