03 - Invoice Module Overview

Assumption: You have logged in and are now on the Portal's Dashboard.

1. In the navigation panel, left click the Invoices link

Supplier Portal Applications	-
Request For Quotations	
Purchase Orders	
Invoices	
Payments	
TVA Subcontracting Accomplishments	

2. The Invoices module has three main sections.

nvoices - Default Site : CORP		Δ			<u>B</u> ulletins: (0)	<u>R</u> eports <u>P</u>	rofile <u>S</u> ign Out	<u>H</u> elp	IBM.
Home 📝 Purchase Orders 🚳 RFQ 👔 Invoices	Payments								
Search for Invoices									
Supplier Invoice Number					Invoiced Date From:	(m)			
TVA Voucher Number					Invoiced Date To:				
PO									
Status		2		В					
From Amount									
Allouit to								Find	Reset
Your Invoices are listed below. Use the search above to quickly loc Invoices in RED signify where early Payment offers are available.	ate a specific Invo	ice.							
View Involces 👂 Filter >	- 1 of 1 🧼							C⊪ Dow	nload 🛛 🗖
TVA Voucher Number Supplier Invoice Nu	mber		<u>P0</u>	Status	Invoice Total Invoice Date	Receipt Date	<u>C</u>	Due Date	
				С					

A - Navigation options - By clicking any of these links, you will be taken to a different section of the Portal.

- B Search criteria Populate one or more of these fields to see invoices matching the criteria
- C Results After you execute your search, this is where the results will appear.