

**ITEMS TO
CONSIDER PRIOR TO ARRIVAL:**

1. Individuals should be 100% complete and accurate with statements on the Personnel History Questionnaire (PHQ) or ePHQ.
2. There is no guarantee that stopping consumption of alcohol 5 hours before reporting to work will ensure you are fit to work and may result in a Fitness for Duty (FFD) program violation.
3. Federal, not state, drug laws and regulations apply to nuclear power plants . Marijuana is an illegal drug under Federal law.
4. CBD products are not under FDA regulation. Therefore, the actual composition or quantities of active ingredients can vary. This means that products labeled THC-free can, in fact, contain varying levels of tetrahydrocannabinol, THC; and, therefore, result in a positive drug test.
5. **Complete and accurate criminal history must be disclosed.** Failure to do so could result in delays or denial of Unescorted Access Authorization (UAA).
6. TVA Nuclear requirements for access differ from non-nuclear requirements.

<u>Check List</u>	
Items to Bring:	
Valid Gov't Issued I.D.	_____
Legal Action/Criminal History	_____
Past Employment History	_____
Transcripts (if applicable)	_____
DD214 (if applicable)	_____

*Your Contract employer may require additional documents. Please contact your representative for more information.



Welcome to TVA. TVA uses two reactor designs at its three nuclear power plants: the Pressurized Water Reactor (PWR) at Sequoyah and Watts Bar and the Boiling Water Reactor (BWR) at Browns Ferry. Due to Security Procedures and the presence of radioactive materials at TVA Nuclear Power Plants, access to the plants require extensive background screening, drug and alcohol testing and training beyond what is necessary at many other types of industrial facilities. This pamphlet provides information about the requirements and the documents or information you will need to furnish upon arrival if you would like to apply for unescorted access at a TVA Nuclear Power Plant.

Nuclear Access Requirements

Federal Regulations require careful screening of everyone who is granted unescorted access to a nuclear facility.

The security access requirements provided below are for individuals who have not previously been granted Nuclear Unescorted Access Authorization (UAA). Requirements for individuals who have previously been granted UAA will be based on the last favorable UAA period at a nuclear facility.

The existence of the following events (i.e., Potentially Disqualifying Information (PDI)) in an application is likely to result in a denial of UAA for that applicant and identification of the existence of PDI in the Personal Access Data System (PADS):

- Currently on Work Release, Supervised/Reporting Probation or on Parole
- Pending Misdemeanor to include DUI, DWI, Operating While Intoxicated (OWI,) etc.
- Pending Felony charge
- Felony conviction within the last 5 years i
- Three or more alcohol related convictions in the past 5 years
- One drug conviction in the past three years
- Two drug convictions in the past 5 years
- Any of the following legal actions within the past 10 years
 - Felony use/possession of controlled substance(s)
 - Prescription fraud or forgery
 - Unlawful dispensing of prescription drugs
 - Substances banned by DEA or other Federal Agencies—At the felony level
 - A legal action for the sale, delivery, distribution, trafficking, or manufacturer of illegal drugs
 - Two Felony Convictions in the past 10 years
 - Three (3) misdemeanor drug-related offenses

Seven Key Access Activities

1. Positive Identification

You must have current, unexpired, valid government issued photo identification (i.e., **valid state issued photo driver's license, valid state issued photo non-driver identification card, or passport**). You cannot be processed without one of these forms of photo identification.

2. Providing Correct Information

The following items must be correct on both TVA and Contractor/ vendor forms:

- Date of Birth
- Place of Birth
- Name (as indicated on formal State/ government issued ID)
- Gender
- Citizenship
- SSN
- Eye Color

Failure to do so can delay processing time.

3. Background Investigation

An electronic Personnel History Questionnaire (ePHQ) from an approved contractor must be completed prior to arrival. Failure to do so will delay the process. Failure to disclose all requested information could potentially cause a delay or denial of unescorted access. If you have additional background history to add or disclose, please reach back out to the background investigator to disclose or make any changes to your background history.

4. Psychological Profile Test

All personnel must complete psychological testing. Certain indications on this test may require a follow-up interview with a clinical psychologist. This interview may only be for clarifying or confirming information. Being selected for an interview does not necessarily indicate a problem of any kind.

5. Drug and Alcohol Screening Regulation

Federal regulations and site requirements mandate Fitness for Duty testing for alcohol and drugs. You will be required to complete a breathalyzer test and submit a urine sample for analysis. To ensure safe, reliable, and trustworthy performance from all personnel, there is **ZERO** tolerance with respect to drugs and alcohol. NRC regulation mandates permanent denial if there is an attempt to subvert or adulterate a specimen or a refusal to provide a specimen. CBD products are not under FDA regulation. Therefore, the actual composition or quantities of active ingredients can vary. This means that products labeled THC-free can, in fact, contain varying levels of tetrahydrocannabinol, THC; and, therefore, result in a positive drug test.

6. Plant Access Training

Applicants are required to pass (>80%) Generic Fitness for Duty, Behavioral Observation, and Generic Plant Access Training for Supplemental Workers in NANTEL in order to obtain UAA. More training may be required in other areas (e.g., Radiation Protection, Safety, etc.) depending on specific position requirements.

7. Fingerprint Verification

Your fingerprints will be taken and sent to the FBI for screening and verification. Failure to list any legal action or arrest may result in denial of UAA.